

Lodi Town Board Minutes
November 10, 2011
Public Hearing / Board Meeting
7:00 PM at Town Hall

Present: Supervisor Davidson, Councilman Haviland, Councilwoman Jones, Councilman Van Cleef, Highway Superintendent Carlsen, Town Clerk Tina Carlsen

Absent: Councilwoman Woodard

Public hearing opened at 7:00 p.m. on the 2012 preliminary budget.

Councilwoman Jones made motion, seconded by Councilman Haviland, to open the public hearing at 7:00 p.m.

There were no questions or comments for the public hearing.

Councilman Haviland made motion, seconded by Councilwoman Jones, to close the public hearing at 7:15 p.m.

Regular Board Meeting called to order at 7:15 p.m.

Present: Supervisor Davidson, Councilman Haviland, Councilwoman Jones, Councilman Van Cleef, Highway Superintendent Carlsen, Town Clerk Tina Carlsen

Absent: Councilwoman Woodard

Councilman Haviland made motion, seconded by Councilwoman Jones, to accept the night's agenda as presented. Councilpersons Haviland, Jones, Van Cleef voting Aye.

Councilwoman Jones made motion, seconded by Councilman Van Cleef, to accept the meeting minutes for October 13, 2011 as presented. Councilpersons Haviland, Jones, Van Cleef voting Aye.

Councilman Haviland made motion, seconded by Councilman Van Cleef, to approve payment of general fund claims #20110559 to #20110563, #20110566 to #20110577 in the amount of \$16,418.36 and also to approve payment of highway fund claims #20110578 to #20110592 in the amount of \$28,435.29
Councilpersons Haviland, Jones, Van Cleef voting Aye.

RESOLUTION OF TOWN BOARD
ADOPTING BUDGET WITHOUT AMENDMENTS
RESOLUTION NO.: 2011-11-01

RESOLVED, that the preliminary budget be adopted as the annual budget.

FURTHER RESOLVED, that such preliminary budget be and hereby is adopted as the annual budget of this Town for the fiscal year beginning on the 1st day of January 2012, and that such budget as so adopted be entered in detail in the minutes of the proceedings of this Town Board, and be it

FURTHER RESOLVED, that the Town Clerk of this Town shall prepare and certify in duplicate, copies of the said annual budget as adopted by this town board together with assessment rolls for benefit improvements, if any, adopted pursuant to Section 2-2-a subdivision 2 of the Town Law and deliver one copy thereof to the Supervisor of this Town to be presented by him to the Board of Supervisors of this County.

2012 ANNUAL BUDGET OF THE TOWN OF LODI

General "A" Fund Appropriations:

Town Board P.S. (4 at \$1,406 each)	\$5,624.00
Town Board C.E.	824.00
Justice P.S.	6,000.00
Justice Clerk P.S.	18,000.00
Justice C.E.	5,150.00
Supervisor P.S.	6,000.00
Bookkeeper P.S.	3,900.00
Supervisor Assist. P.S.	18,000.00
Supervisor C.E.	5,000.00
Bookkeeper C.E.	4,000.00
Assessor C.E.	20,865.00
Clerk P.S.	10,270.00
Town Clerk C.E.	5,200.00
Attorney C.E.	6,500.00
Elections C.E.	1,600.00
Buildings Equip. & Cap. Outlay	5,000.00
Buildings C.E.	5,000.00
Buildings Supplies & Materials	5,000.00
Buildings Electric	3,000.00
Buildings Heat	5,200.00
Property Repair C.E.	000.00
Unallocated Insurance	20,000.00
Municipal Assoc. Dues	600.00
Unclassified	.00
Contingent	10,000.00
Dog Control P.S.	3,000.00
Dog Control C.E.	3,000.00
Registrar Vital Stat. P.S.	300.00
Supt. of Highway P.S.	38,000.00
Supt. of Highway C.E.	1,500.00
Garage Furn. C.E.	1,000.00

Garage C.E.	4,000.00
Garage Supplies & Materials	1,600.00
Garage Electric	2,000.00
Garage Heat	7,900.00
Youth Program	3,500.00
Youth Program C.E.	1,000.00
Historian P.S.	350.00
Historian C.E.	500.00
Planning C.E.	.00
Cemeteries P.S.	1,030.00
Cemeteries P.S.	6,000.00
Cemeteries Equipment	500.00
Cemeteries C.E.	2,000.00
Cemeteries, Grave Opening	0.00
Cemeteries, Vandalism Fee	0.00
State Retirement	7,000.00
Social Security	9,500.00
Worker's Comp.	6,272.00
Hospital & Medical Ins.	32,000.00
Health Savings	13,000.00

Total General "A" Fund Appropriations.....\$315,685.00

General "A" Fund Revenues:

Int. & Penalties Real Property Tax	2,500.00
Franchise-Cable	1,500.00
Clerk Fees	350.00
Sale Cemetery Lots	.00
Charges Cemetery Services	700.00
Interest & Earnings	200.00
Rental of Real Property	.00
Dog Licenses	2,500.00
Licenses (Junk Dealer)	25.00
Fines & Forfeited Bail	5,000.00
Dog Fines & Penalties	250.00
Excess Scrap & Materials	.00
Refund-Prior Years Exp.	.00
Unclassified Revenue	.00
State Revenue Sharing	6,000.00
Mortgage Tax	10,000.00
Tax Maps & Assessments	.00
Other Gen Gov/Forest Ser.	1,500.00
Other General Government Aid	1,500.00

Real Property Taxes General "A" Fund	\$278,660.00
Total General "A" Fund Revenues.....	\$ 32,025.00
Appropriated Fund Balance.....	\$ 5,000.00
Total General "A" Fund	\$315,685.00

General "B" Fund Appropriations Outside of Village:

Registrar of Vital Statistics P.S.	250.00
Library C.E.	1,750.00
Planning C.E.	500.00
Ag Comm. C.E.	250.00

General "B" Fund Appropriations Total Outside of Village..... \$2,750.00

General "B" Fund Revenues Outside of Village:

Due from Other Governments	1,500.00
Interest Earned	6.00
Refund-Prior Years Exp.	.00
Per Capitia	600.00

Real Property Taxes General "B" Fund.....	\$ 664.00
Total General "B" Outside of Village Revenues.....	\$ 2,106.00
Total General "B" Fund.....	\$ 2,750.00

Highway "DA" Fund Appropriations:

Bridges C.E.	3,000.00
Machinery Equip. Equip. & Cap Outlay	24,500.00
Machinery Equip. New	20,000.00
Machinery C.E.	43,500.00
Misc. C.E.	0.00
Snow Removal P.S.	65,000.00
Snow Removal P.S.	3,000.00
Snow Removal C.E.	6,000.00
Snow Removal. Fuel	20,000.00
State Retirement	7,000.00
Social Security	5,274.00
Worker's Compensation	6,272.00

Total Highway Fund Appropriations..... \$203,546.00

Highway "DA" Fund Revenues:

Services for Other Governments	24,500.00
Interest & Earnings	100.00

Real Property Taxes Highway "DA" Fund.....	\$ 178,946.00
Total Highway "DA" Fund Revenues.....	\$ 24,600.00
Appropriated Fund Balance.....	\$ 00.00
Total Highway "DA" Fund	\$ 203,546.00

Highway "DB" Fund Appropriations Outside of Village:

General Repairs P.S.	60,000.00
General Repairs C.E.	105,575.00
General Repairs Fuel	21,875.00
General Repairs Road Repair-Town	40,000.00
Improvements Capital Outlay C.E.	81,600.00
Miscellaneous Part-time P.S.	5,000.00
Misc. Equip. & Capital Outlay	7,000.00
Misc. Brush & Weeds C.E.	20,000.00
Employees Uniforms	1,000.00
State Retirement	7,000.00
Social Security	4,972.00
Worker's comp.	6,272.00
Serial Bond Principal	35,000.00
Serial Bond Interest	9,769.00

Total Highway "DB" Fund Appropriations Outside of Village.....\$ 405,063.00

Highway "DB" Fund Revenues Outside of Village:

Interest Earnings	500.00
State Aid/Chips	0.00

Real Property Taxes.....	\$ 324,563.00
Total Highway "DB" Fund Revenues Outside of Village.....	\$ 500.00
Appropriated Fund Balance.....	\$ 80,000.00
Total Highway "DB" Fund	\$ 405,063.00

Fire Protection District:

Appropriations:

Ovid-Lodi Fire District	\$92,500.00	Total \$92,500.00
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Revenues:

Real Property Taxes	\$92,500.00	Total \$92,500.00
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Ambulance:

Appropriations:

South Seneca Ambulance	\$40,606.00	Total \$40,606.00
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Revenues:

Real Property Taxes	\$40,606.00	Total \$40,606.00
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Summary of Lodi Town Budget for 2012

Fund	Appropriation	Est.Revenue	Unexpended Balance	To Be Raised By Taxes
General Fund "A"	\$315,685.00	\$32,025.00	\$5,000.00	\$278,660.00
General OV Fund "B"	2,750.00	2,106.00	-----	664.00
Highway Fund "DA"	203,546.00	24,600.00	-----	178,946.00
Highway OV Fund "DB"	405,063.00	500.00	80,000.00	324,563.00
Ovid-Lodi Fire "S"	92,500.00	-----	-----	92,500.00
Ambulance "SM"	40,606.00	-----	-----	40,606.00
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Totals:	\$1,060,150.00	\$59,231.00	\$85,000.00	\$915,939.00

Moved: Councilwoman Jones
Seconded: Councilman Haviland

Dated: November 10, 2011
Tina Carlsen, Town Clerk

RESOLUTION OF TOWN BOARD
AGREEMENT TO ENTER INTO EMS AGREEMENT
RESOLUTION 2011-11-02

WHEREAS, the Emergency Medical Services agreement with South Seneca Community Volunteer Ambulance Corps., Inc. must be renewed annually; and

WHEREAS, the Town Board of the Town of Lodi agrees to enter into the Emergency Medical Services agreement with South Seneca Community Volunteer Ambulance Corps., Inc.; and

THEREFORE BE IT RESOLVED, that the Town of Lodi hereby agrees to enter into the EMS agreement as outlined in the attachment below.

Moved: Councilman Haviland
Seconded: Councilman Van Cleef

Dated: November 10, 2011
Tina Carlsen, Town Clerk

AMENDMENT TO THE
TOWN OF LODI BUDGET
RESOLUTION NO.: 2011-11-03

WHEREAS. The Town Justice has applied for a Justice Grant for the year 2012 in the amount of \$13,590.00 and

WHEREAS these funds were expended on the UNICO high velocity air conditioning system in August of this year and are a capital improvement to the building, and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should be easily identified and appropriate funds recorded as expended

THEREFORE BE IT RESOLVED, that the financial Officer is hereby authorized and directed to

DEBIT: A-960 Appropriations	\$13,590.00	
Debit: A-1620.4 Building Contractual		\$13,590.00
CREDIT: A- Appropriations		\$13,590.00
Credit: A-1620.2 Building Capital Expenses		\$13,590

Moved: Councilman Van Cleef
Seconded: Councilman Haviland

Dated: November 10, 2011

Tina Carlsen, Town Clerk

AMENDMENT TO THE
TOWN OF LODI BUDGET
RESOLUTION NO.: 2011-11-04

WHEREAS. The Town Justice applied for and received a Justice Grant for the year 2011 in the amount of \$6,607.99 and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should be easily identified and appropriate funds recorded as received and expended

THEREFORE BE IT RESOLVED, that the financial Officer is hereby authorized and directed to establish budget item A3089.1 Court Grant with a budget of \$6,607.99

And be it further RESOLVED that the following purchases be charged to the Justice Capital Expense account line A-1110.200

Items currently charged to A-1620.4 Building Contractual Expenses

Steve Deary: Labor total	\$564.80
ATD American conference chairs	\$1,247.60
Armortex Ink	\$2,294.00
National Business Furniture (portion of total bill)	799.59
Total	\$4,905.99

Items Currently Charged to A1110.4 Justice Contractual Expenses

National Business Furniture: Chairs & Tables	\$1,702.00
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DEBIT: A-960 Appropriations \$6,607.00

Debit: A-1620.4 Building Contractual	\$4,905.99
Debit: A-1110.4 Justice Contractual	\$1,702.00

CREDIT: A- Appropriations \$6,607.99

Credit: A-1110.2 Justice Capital Expenses \$6,607.99

Moved: Councilman Haviland
Seconded: Councilwoman Jones

Dated: November 10, 2011

Tina Carlsen, Town Clerk

AMENDMENT TO THE
TOWN OF LODI "Cemetery Expenses"
RESOLUTION NO.: 2011-11-05

WHEREAS. There is not sufficient amount of budgeted appropriations in some of the District Fund Budget to meet obligations of the Fund for the year 2011 and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

RESOLVED, that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations,

DEBIT: A-960 Appropriations \$2,186.07

Debit: A-8810.12 Cemeteries Personal Services	\$686.07
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Debit: A-8810.200 Cemeteries: Capital Expenses	\$1,500.00
CREDIT: A- Appropriations	\$2,186.07
Credit: A-8810.4 Contractual Expenses	\$2,186.07

Moved: Councilman Van Cleef
 Seconded: Councilman Haviland

Dated: November 10, 2011

Tina Carlsen, Town Clerk

AMENDMENT TO THE
 TOWN OF LODI HIGHWAY "DA" FUND
 RESOLUTION NO.: 2011-11-06

WHEREAS. There is not sufficient amount of budgeted appropriations in some of the District Fund Budget to meet obligations of the Fund for the year 2011 and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

RESOLVED, that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations

DEBIT: DA-960 Appropriations	\$3,322.59
Debit: DA-5142.4 Snow Removal Contractual	\$3,322.59
CREDIT: DA- Appropriations	\$3,322.59
Credit: DA-9040.8 Workers Compensation	\$3,322.59

Moved: Councilwoman Jones
 Seconded: Councilman Haviland

Dated: November 10, 2011

Tina Carlsen, Town Clerk

AMENDMENT TO THE
TOWN OF LODI HIGHWAY "DB" FUND
RESOLUTION NO.: 2011-11-07

WHEREAS. There is not sufficient amount of budgeted appropriations in some of the District Fund Budget to meet obligations of the Fund for the year 2011 and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

RESOLVED, that the financial Officer is hereby authorized and directed to make the transfers from

DEBIT: DB-960 Appropriations \$9,418.41

Debit: DB-5120.4 Bridges Contractual \$3,000.00

Debit: DB-5110.4 General Repairs Contractual \$6,418.41

CREDIT: DB- Appropriations \$9,418.41

Credit: DB-5110.4 General Repairs Fuel \$6,095.82

Credit: DB-9040.8 Workers Compensation \$3,322.59

Moved: Councilman Van Cleef
Seconded: Councilman Haviland

Dated: November 10, 2011

Tina Carlsen, Town Clerk

AMENDMENT TO THE
TOWN OF LODI HIGHWAY "DB" FUND
RESOLUTION NO.: 2011-11-08

WHEREAS. There is not sufficient amount of budgeted appropriations in some of the District Fund Budget to meet obligations of the Fund for the year 2011 and

WHEREAS, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

RESOLVED, that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations, to increase the DB5130.210 Machinery Equipment New fund from \$20,000 to \$252,000

Debit DB 599 Appropriated Fund Balance \$232,000.00

Credit DB 960 Appropriations \$232,000
Credit DB5130.210

Moved: Councilman Haviland
Seconded: Councilman Van Cleef

Dated: November 10, 2011

Tina Carlsen, Town Clerk

Highway Superintendent Carlsen reports that the highway department has been grading roads and ditch cleaning and fixing potholes. Mentioned that the Department borrowed Fayette's Boom Mower and thanked Bob Ike for doing a good job with the roadside mowing.

Highway Superintendent asked to go into an Executive Session.

Councilman Haviland made motion, seconded by Councilman Van Cleef, to enter into executive session and asking Town Clerk to enter at 7:39 p.m. to discuss a personnel matter. Councilpersons Haviland, Jones, Van Cleef voting Aye.

Councilman Haviland made motion, seconded by Councilwoman Jones, to come out of executive session at 7:52 p.m. Councilpersons Haviland, Jones, Van Cleef voting Aye.

Committee 1: Library Report Read

Committee 2: Councilman Van Cleef mentioned that he had a meeting with Highway Superintendent Carlsen

Committee 3: Councilman Haviland mentioned that the Election dinner was held.

Committee 4: Minutes for October were received from the Town of Lodi Planning Board.

Committee 5: Had their meeting in October.

Councilman Haviland made motion, seconded by Councilman Van Cleef to accept the Committees reports.

Supervisor Davidson stated that he will be having a meeting with Harriett Haynes to discuss the land use safety regulations. We already have the County Regulations to follow and don't understand why the town needs them.

Public comment on the new building stated that it would be a big mistake to join with the Fire Department or the Library because then the Town will not have control of it. An agreement would need to draw up so that the Town will still have control.

Supervisor Davidson stated that the Town would need to come up with a way to find the money because we cannot go to the taxpayers for it. The upstairs is getting dangerous and that safety and security is the main concern.

Councilman Haviland made motion, seconded by Councilman Van Cleef to set up a three member committee, one from the Fire Department, Library and the Town Hall to discuss the plans of the new structure of the Town Hall. Lou Van Cleef will be for the Town Hall, Councilwoman Jones will be for the Library and Councilman Haviland will have to ask someone from the Fire Department to sit on the committee. Councilpersons Haviland, Jones, and Van Cleef voting Aye.

Supervisor Davidson mentioned that an Open House will be held December 3, 2011 at the Town Hall from 3pm to 6 pm. An ad will be put in the Area Wise Shopper.

Councilwoman Jones made motion, seconded by Councilman Haviland, to adjourn the meeting at 8:15p.m. So carried with Councilpersons Haviland, Jones, and Van Cleef voting Aye.

Meeting Adjourned at 8:15 p.m.

Dated: November 10, 2011

Tina Carlsen, Town Clerk