

**TOWN OF LODI**  
Year End Meeting Minutes  
December 20, 2012

Present: Supervisor E. Lee Davidson, Councilman Lucas Latini, Councilwoman Noël Clawson, Deputy Highway Superintendent Rick Jacot and Town Clerk Nancy Jones.

Absent: Councilman Chance Van Cleef and Councilwoman Jones

Also Present: Attorney Michael Mirras

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Supervisor Davidson called the meeting to order at 7:29 p.m. All rose for the Pledge of Allegiance, followed by a moment of silence.  
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COUNCILWOMAN CLAWSON MADE MOTION, SECONDED BY COUNCILMAN LATINI to accept the night's agenda as presented. Supervisor Davidson, Councilman Latini and Councilwoman Clawson all voting Aye.  
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AMENDMENT TO THE TOWN OF LODI "General Fund"  
RESOLUTION NO. 2012-12-01

**WHEREAS** there are insufficient amounts of budgeted appropriations in some of the General Fund accounts to meet obligations of the Fund for the year 2012 and

**WHEREAS** in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

**RESOLVE** that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations,

**General Funds**

Debit: A-1220.4 Supervisor's Contractual Expenses	\$443.85
Credit: A-1010.4 Town Board Contractual	\$230.84
Credit: A-1410.4 Town Clerk Contractual	\$114.01
Credit: A-1920.4 Association Dues	\$99.00
Credit General Fund Total	\$443.85

**Justice Funds**

Debit: A-1620.2 Building Capital	\$1,910.87
Credit: A-1110.2 Justice Capital	\$1,910.87

**Highway Garage**

Debit: A.5132.42 Garage Electric	\$165.29
Credit A.5132.41 Garage Supplies	\$165.29

Moved: Councilwoman Clawson  
Seconded: Councilman Latini

Supervisor Davidson	Aye
Councilman Latini	Aye
Councilwoman Clawson	Aye

Dated: December 20, 2012  
Nancy Jones, Town Clerk  
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AMENDMENT TO THE TOWN OF LODI "General Fund"  
RESOLUTION NO. 2012-12-02

**WHEREAS** the 2012 budget had insufficient amounts of budgeted appropriations in some of the General Fund Employee Benefit accounts to meet obligations of the Fund for the year 2012 and

**WHEREAS**, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

**RESOLVED**, that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations,

General Funds Employee Benefits

Debit: A-1220.4 Supervisor's Contractual Expenses	\$2,933.24
Debit: A-1620.2 Building Capital	\$2,483.00
Debit: A-1420.4 Attorney Contractual	\$1,341.00
Debit: A1990.4 Contingent Funds	\$10,000.00
Debit: General Funds	\$16,757.24
Credit: A-9010.8 NYS Retirement	\$7,276.00
Credit: A-9040.8 Worker's Compensation	\$5,212.77
Credit: A-9050.8 Unemployment Insurance	\$4,268.47
Credit: Total Employee Benefits	\$16,757.24

Moved: Supervisor Davidson

Seconded: Councilman Latini

Supervisor Davidson	Aye
Councilman Latini	Aye
Councilwoman Clawson	Aye

Dated: December 20, 2012

Nancy Jones, Town Clerk

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TOWN OF LODI "General Fund"  
RESOLUTION NO. 2012-12-03

**WHEREAS** the Town of Lodi has allowed employees and retirees to purchase in total health and/or dental insurance different from the general employee health insurance, and

**WHEREAS** the payments should be recorded in the A.9060.800 for health insurance and the A.9060.820 dental insurance account and this has not been the case in all instances in 2012, and

**WHEREAS** in accordance with good bookkeeping practices funds should be allocated as determined, now therefore be it

**RESOLVED** that the portion of those payments made to and from the incorrect accounts for health and/or dental insurance be transferred from A.9060.820 to A.9060.800 to properly balance the funds

Journal Entry:	Debit: A.9060.800	\$1,553.20
	Credit: A.9060.820	\$1,553.20

Moved: Councilwoman Clawson

Seconded: Councilwoman Latini

Supervisor Davidson	Aye
Councilman Latini	Aye
Councilwoman Clawson	Aye

Dated: December 20, 2012  
Nancy Jones, Town Clerk

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TOWN OF LODI "General Fund"  
RESOLUTION NO. 2012-12-04

**WHEREAS** the Town of Lodi has provided health insurance for employees, and

**WHEREAS** the employees pay a portion of the dividend through payroll withholding, and

**WHEREAS** the employee portion should be recorded in the A.9060.800 account and this has not been the case in all instances in 2012, and

**WHEREAS** in accordance with good bookkeeping practices funds should be allocated as determined, now therefore be it

**RESOLVED** that the portion of payroll deduction for health insurance be transferred from A.9060.820 to A.9060.800 to properly balance the funds and be it further

**RESOLVED** that the funds paid to ESI Employee Services, being a part of health care be transferred from Unclassified Expense to Health Insurance.

Journal Entry:	Debit: A.9060.800	\$1,315.30
	Credit: A.9060.820	\$1,315.30

Journal Entry for ESI Services		
	Debit: A. 9060.800	\$157.30
	Credit: A.1989.400	\$157.30

Moved: Councilwoman Clawson  
Seconded: Supervisor Davidson

Supervisor Davidson	Aye
Councilman Latini	Aye
Councilwoman Clawson	Aye

Dated: December 20, 2012  
Nancy Jones, Town Clerk

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AMENDMENT TO THE TOWN OF LODI "DA Highway"  
RESOLUTION NO. 2012-12-05

**WHEREAS** there the 2012 budget had insufficient amounts of budgeted appropriations in some of the DA Highway Fund Employee Benefit accounts to meet obligations of the Fund for the year 2012 and

**WHEREAS**, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

**RESOLVED**, that the financial Officer is hereby authorized and directed to make the transfers from unencumbered balances to offset any shortages in appropriations,

DA Highway Employee Benefits		
	Debit: DA-5142.4 Snow Contractual	\$2,023.00
	Debit DA-5142.41 Snow Removal Fuel	\$2,373.00
	Debit: DA-5130.4 Machinery Contractual	\$8,535.00
	Debit: DA-5120.4.Bridges Contractual	\$206.77
	Debit: General Funds	\$13,137.77
	Credit: DA-9010.8 NYS Retirement	\$7,275.00
	Credit: DA-9040.8 Worker's Compensation	\$5,212.77

Credit: DA-5142.1 Snow Removal Payroll \$650.00  
Credit: Total Employee Benefits \$13,137.77

Moved: Supervisor Davidson  
Seconded: Councilman Latini

Supervisor Davidson Aye  
Councilman Latini Aye  
Councilwoman Clawson Aye

Dated: December 20, 2012  
Nancy Jones, Town Clerk

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AMENDMENT TO THE TOWN OF LODI "DB Highway"  
RESOLUTION NO. 2012-12-06

**WHEREAS** there the 2012 budget had insufficient amounts of budgeted appropriations in some of the DB Highway Fund Employee Benefit accounts to meet obligations of the Fund for the year 2012 and

**WHEREAS** no funds were budgeted in the 2012 budget for CHIPs income, which has been received, and

**WHEREAS**, in conformity with Town Law and good bookkeeping practices, accounts should not be over appropriated, be it

**RESOLVED**, that the financial Officer is hereby authorized and directed to make the transfers from Highway Fund DB Surplus balance to offset any shortages in appropriations,

DB Highway Employee Benefits

Debit: DB-5110.41 Fuel \$2,095.00  
Debit: DB Surplus Funds DB.599 \$17,442.59  
Debit: Total DB Highway Funds \$19,537.59

Credit: DB-9010.8 NYS Retirement \$7,275.00  
Credit: DB-9040.8 Worker's Compensation \$5,213.00  
Credit: DB-5110.1 General Repairs Payroll \$2,679.24  
Credit: DB-5110.4 General Repairs Contractual \$724.20  
Credit: DB-5112.4 General Road Repairs Contractual \$3646.15  
Credit: Total Employee Benefits \$19,537.59

Moved: Councilwoman Clawson  
Seconded: Councilwoman Latini

Supervisor Davidson Aye  
Councilman Latini Aye  
Councilwoman Clawson Aye

Dated: December 20, 2012  
Nancy Jones, Town Clerk

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COUNCILMAN LATINI MADE MOTION, SECONDED BY COUNCILWOMAN CLAWSON that the town board members, along with Attorney Mirras and Town Clerk Jones, go into Executive session at 7:45 pm to discuss a personnel matter. Supervisor Davidson, Councilman Latini and Councilwoman Clawson all voting Aye. Deputy Superintendent Rick Jacot was invited into executive session at 8:02 pm.

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COUNCILMAN LATINI MADE MOTION, SECONDED BY COUNCILWOMAN CLAWSON to come out of executive session at 8:15 pm. Supervisor Davidson, Councilman Latini and Councilwoman Clawson all voting Aye.

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COUNCILWOMAN CLAWSON MADE MOTION, SECONDED BY COUNCILMAN LATINI to appoint Rick Jacot as highway superintendent from December 29, 2012 to December 31, 2013 with the understanding that he can revert back to his previous position if he does not get elected or chooses to not run as Highway Superintendent in the November 2013 election. Supervisor Davidson, Councilman Latini and Councilwoman Clawson all voting Aye.

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Supervisor Davidson spoke to the issue of deputy highway superintendent. Once Rick Jacot is in the position of Highway Superintendent he will have 5 days to appoint a deputy. If he chooses not to make the decision on whom to appoint as his deputy the town board can appoint one for him at the January 10, 2013 organizational board meeting.

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Supervisor Davidson said he contacted Phil Griswold to find out if he wanted to continue being on the Agricultural Advisory Committee's Mediation Board. Phil felt that since he has retired the new soil and water conservation manager, Jim Maly should be on it instead but he would be happy to continue if Jim is not interested. Supervisor Davidson called Jim Maly and he is interested in being on the mediation board.

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Town Clerk Jones brought copies of an insert to add in with the 2013 Town and County Tax Bills to show the board for approval. This two sided paper has contact information and phone numbers for town officials and other town and county offices.

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HEARING NO FURTHER BUSINESS, COUNCILWOMAN CLAWSON MADE MOTION, SECONDED BY COUNCILMAN LATINI to adjourn the meeting at 8:26 pm.

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Respectfully Submitted,  
Nancy Jones, Lodi Town Clerk  
Dated: December 20, 2012