

Lodi Town Board Minutes  
January 13, 2011  
7:00 PM at Town Hall

Present: Supervisor Davidson, Councilman Haviland, Councilwoman Jones, Councilman Ike, Councilwoman Woodard, Town Clerk Tina Carlsen, Highway Superintendent Len Carlsen

Councilman Haviland made motion, seconded by Councilwoman Ike, to accept the night's agenda as presented. Councilpersons Haviland, Jones, Ike, Woodard all voting Aye.

Councilman Ike made motion, seconded by Councilwoman Jones, to accept the meeting minutes for December 9, 2010 and December 29, 2010 as presented. Councilpersons Haviland, Jones, Ike, Woodard all voting Aye.

Councilwoman Woodard made motion, seconded by Councilman Haviland, to approve payment of general fund claims #1 to #28 in the amount of \$16,842.57 and also to approve payment of highway fund claims #29 to #38 in the amount of \$2,374.58  
Councilpersons Haviland, Jones, Ike, Woodard all voting Aye.

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Resolution No. 2011-01-01  
Resolution Adopting  
Town of Lodi  
Standard Work Day and Reporting

BE IT RESOLVED, that the Town of Lodi hereby establishes the following as standard work days for elected and appointed officials to be a five day work week / eight hour standard work day, for the positions as listed below, and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body.

Elected Officials:

Town Clerk – Tina Carlsen

Highway Superintendent – Len Carlsen

Board Member – Chad Haviland

Appointed Officials:

Supervisor's Assistant – Angela Champion

Deputy Town Clerk – Angela Champion

Court Clerk – Angela Champion

AND BE IT FURTHER RESOLVED that the following Town of Lodi employees have retired:

Councilperson – Robert Ike, effective August 28, 2010

Dog Control Officer – Aaron Covert, effective August 15, 2010

On this 13<sup>th</sup> day of January, 2011

Date enacted: January 13, 2011

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(Signature of clerk)

I, Tina Carlsen, clerk of the governing board of the Town of Lodi, of the State of New York, do hereby certify that I have compared the foregoing with the original resolution passed by such board, at a legally convened meeting held on the 13<sup>th</sup> day of January, 2011 on file as part of the minutes if such meeting, and that same is a true copy thereof and the whole of such original.

I further certify that the full board, consist of 4 members, and that 4 of such members were present at such meeting and that 4 of such members voted in favor of the above resolution.

IN WITNESS WHEREOF, I have hereunto Set my hand and seal of the Town Of Lodi

Moved: Councilman Haviland  
Seconded: Councilwoman Woodard  
Dated: January 13, 2011

Tina Carlsen, Town Clerk

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RESOLUTION OF TOWN BOARD  
AGREEMENT BETWEEN THE TOWN OF LODI  
AND THE BEVERLY ANIMAL SHELTER, INC.  
RESOLUTION NO.: 2011-01-02

THIS AGREEMENT made and entered into this 13<sup>th</sup> day of January 2011 between the Town of Lodi, hereinafter referred to as the Town, and the Beverly Animal Shelter, Inc., a charitable organization duly organized and existing under the laws of the State of New York, and having its principal office as 50 E. River Street, Waterloo, New York 13165 and hereinafter referred to as the BAS.

WHEREAS the TOWN has created the position of Dog Control Officer for the Town, but does not desire to establish and maintain a shelter for the impounding of dogs as further required by provisions of Article VII, Section 115 of the Agriculture and Market Law of the State of New York, and in lieu of providing said shelter, desires to contract with the BAS to provide said shelter and other services, as more specifically set forth in the following paragraphs:

Now, therefore, the parties hereto do mutually agree as follows:

1. This contract shall become effective January 1, 2011 and shall expire December 31, 2011.
2. The BAS, in accordance with the policies and procedures established by its Board of Directors and in consideration of the payment to it by the Town, hereby covenants and agrees that it will provide a shelter for shelter for seized dogs brought to the BAS by the Dog Control Officer of the Town pursuant to and as provide by Section 118 of the Agriculture and Market Laws.

## SERVICES AND FEES:

### **Boarding**

The BAS agrees that it will, during the period of this agreement, provide a suitable shelter for animals seized for a violation within the Town, and care for and feed such animals therein confined until proper disposition of the animal has been made according to law, by the BAS. The Town agrees that it shall pay the BAS Ten (\$10.00) dollars per day per animal for a maximum of Seven (7) days beginning on the first day the animal is brought to the shelter if the animal is not claimed by his or her owner.

Payment shall be made on a monthly basis.

After 7 (seven) days, the dog becomes the property of the BAS, and the Town has no further responsibility for the animal.

If, after a Ten (10) day quarantine period, the animal remains healthy and is deemed adoptable, active adoption procedures will begin. When the dog is adopted, all adoption fees will be collected and retained by the BAS.

### **Impoundment Veterinary Care** (per Agriculture and Markets)

Routine Veterinarian care (i.e. vaccinations, worming, flea control) will be the responsibility of BAS. Any seized dog suffering from illness or injury must receive prompt treatment from a licensed veterinarian. Emergency treatment or humane euthanasia, as recommended by the veterinarian in writing, to eliminate said suffering is the responsibility of the seizing municipality.

### **Licensing**

Licensing of all dogs will be at and through the BAS. No dogs shall be released from the shelter without being licensed.

### **Euthanasia**

Should an animal be deemed not adoptable (within 7 (Seven) days of entering the BAS) because of sickness, displayed aggression or biting, the cost of euthanasia shall be covered by the Town. The BAS cost for euthanasia shall be \$60.00 (Sixty).

### **Reporting Procedures**

The BAS shall provide the Town, in writing, with a monthly list of the following information:

1. Town dogs received into the facility.
2. Town dogs redeemed, adopted, remaining at the BAS, or euthanized.
3. Other reports reasonably requested by the Town.

## Termination

This contract may be terminated by either party by providing Thirty (30) days advanced notice in writing.

## Payment for Services

Other Payment for the BAS services (euthanasia) shall be made within 30 (Thirty) days from the receipt of the BAS billing.

Moved: Councilman Haviland

Seconded: Councilman Ike

Dated: January 13, 2011

Tina Carlsen, Town Clerk

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### RESOLUTION ESTABLISHING 2011 STANDING COMMITTEE

Resolution No. 2011-01-03

Town of Lodi

2011 Standing Committees

\*First Name is Chairman of that Particular Committee\*

#### APPOINTMENTS

Committee # 1 Winnie Jones, Chair; Robert Ike, Vice Chair

Finance, Personnel, Justice, Assessment & 5 Town Audit, Library & Historical

Committee # 2 Robert Ike, Chair; George MacCheyne, Vice Chair

Highway, Storm Assessment, Transportation, Cemetery, Ambulance

Committee # 3 Chad Haviland, Chair; Dixie Woodard, Vice Chair

Buildings, Village Liaison,

Committee # 4 Chad Haviland, Chair; Winnie Jones, Vice Chair

Animal Control, Publicity & Promotions, Veterans Affairs,  
Planning & Development

Committee # 5 Farm land protection Ad-hoc Committee:

Roy Ike, Chair; David Jones, Vice Chair

Committee Members:

Robert Ike, Winnie Jones, Al King, Paul King, Tom Macinski, Dan VanVleet

Angela Champion, Chair; Louis Van Cleef , Vice Chair  
Rec. & Youth

Lee Davidson: Fire Department; Finger Lakes National Forest

**Appointments**

Deputy Supervisor – Robert Ike

Registrar – Tina Carlsen

Deputy Town Clerk - Angela Champion

Deputy Highway Superintendent – Michael McLaughlin

Cemetery Superintendent - Walter Bub

Bookkeeper – Diane Bassett Nelson

Dog Control Officer - Aaron Covert

Historian – Julia Clawson

Voting Machine Custodians: Republican - Michael Huff Democrat - Mary Hayward

Official Newspaper - Ovid Gazette

Unofficial Newspaper - Seneca County Area Shopper

Official Bank - Five Star Bank & Community Bank, N.A.

Town Attorney – Franklin & Gabriel Law Offices

Part Time Help Cemetery \$7.25 per hour (minimum wage)

Part Time Help Highway \$8.00 per hour or according to experience (with CDL)

Mileage \$ .42 per mile

Moved: Councilman Haviland

Seconded: Councilman Ike

Dated: January 13, 2011

Tina Carlsen, Town Clerk

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Highway Superintendent Carlsen reports that the highway department has been sanding, plowing, and removal of brush from behind the Town Barns. The chain for the slide in sander has been replaced. The ABS light, air bag module and fuel gage was fixed on the Volvo at Beam Mack. They also checked the

wires from the battery to make sure that they were ok for safety reasons. Carlsen stated that the Town has received all of the money from the AARA Grant, along with the remaining Chips money.

Councilman Ike made motion, seconded by Councilwoman Woodard, for Highway Superintendent Carlsen to attend the 2011 Local Road & Bridges Conference to be held in Albany, NY, from March 8-9, 2011.

Committee 1: Library Report Read; the schematic design phase has been completed for the construction of the new Lodi Library and are hoping to have the construction documents completed by April. Recent Grants: Seneca Meadows has recently donated \$3,347.00 to the Lodi Library and the Tompkins County Public Library has donated \$750.00 to upgrade seating in the library.

Committee 2: No Report

Committee 3: The Lodi Fire Department received their new truck.

Committee 4: Planning and Development will hold their meeting on February 8, 2011 for the Proposed Fire and Safety Regulation.

Supervisor Davidson stated that Louis Van Cleef, Chad Haviland and Winifred Jones will be attending the Association of Town's 2011 Training School and Annual Meeting to be held at the Hilton New York & Towers, New York City, from February 20-23, 2011.

Councilwoman Ike made motion, seconded by Councilman Woodard, designating Winifred Jones to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 23, 2011, and to cast the vote of the Town of Lodi, pursuant to §6 of Article III of the Constitution and By-Laws of the Association of Towns of the State of New York. In the event that Winifred Jones is unable to attend, the Lodi Town Board designates Councilman Chad Haviland to attend the Annual Business Session of the Association of Towns of the State of New York, to be held in New York City, on February 23, 2011, and to cast the vote of the Town of Lodi, pursuant to §6 of Article III of the Constitution and By-Laws of the Association of Towns of the State of New York.

Councilman Haviland made motion, seconded by Councilwoman Woodard, for Direct Deposit for the Town of Lodi employees.

Councilman Ike made motion, seconded by Supervisor Davidson, to pay taxes and retirement on-line.

Councilwoman Woodard made motion, seconded by Councilman Haviland, to have the Farm land protection Ad – hoc committee to be Committee #5.

Councilwoman Woodard made motion, seconded by Councilman Haviland, to approve the filing of a liquor license for the change in ownership at the Ginny Lee Café.

Jodie Vanselow, District Ranger for the FL National Forest mentioned that the construction on the Caywood Point trail that began in late fall has been stopped for the winter. Jodie stated that a letter was sent out to Fire Departments for trained firefighters to go out of town for forest fires when they are needed. Only TRAINED firefighters will be allowed to go.

Supervisor mentioned that Diane Bassett Nelson is the new book-keeper for the Town.

Supervisor Davidson mentioned that the Seneca County Sheriff Department received their 3<sup>rd</sup> accreditations from the State. Total of four as they are working toward the last one.

Supervisor Davidson stated that he is currently sitting on five committees down at the County Building.

Councilman Ike made motion, seconded by Councilwoman Woodard, to adjourn the meeting at 7:51 p.m. So carried with Haviland, Ike, and Jones all voting Aye.

Meeting Adjourned at 7:51 p.m.

Dated: January 13, 2011

Tina Carlsen, Town Clerk