

**FIRST: RECORDING OF THE MONTHLY BOARD MEETING.**

**\*Meeting minutes shall be; in brief in accordance to: (TOWN LAW, SUBSECTION 30(1)).**

**Unless otherwise stated by specific Councilperson, during session that; the topic of subject be directly added to the record.**

On this 8TH day of January, 2025. Lodi, NY 14860.

Supervisor Luke Latini called the meeting to direct order at 7:20 P.M. leading all in attendance to stand for the Pledge of Allegiance of the United States of America, followed by a moment of silence for our service men, and woman.

**OFFICIAL ROLL CALL: Town Meeting 7:15**

Roll call taken by Town Clerk Connie Rosbaugh and is as stated.

Those in attendance including, Supervisor Lucas Latini, Councilman Chance VanCleaf, Councilman James Utter, and Town Clerk Connie Rosbaugh. To take the official recording of this said meeting.

Attorney: Mr. M. Mirras

Absent from the roll: Councilman Trevor Sibley and, Councilman Dan Jacobsen.

**ADDITIONS AND DELETIONS TO THE ADGENDA:** None heard

**APPROVE MINUTES OF MONTH PREVIOUS.**

**Presented:**

**October 2024:** Motion in the first by Councilman Jim Utter. Motion in the second by Supervisor Lucas Latini. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**November 2024: Previously passed.**

**December 2024:**

**\*\*Discussion-** Supervisor Lucas Latini, provides a statement that he wants to replace the comment illustrated by the Clerk, during the public comment section. Specifically, Harry Millers.

Luke gives clerk a handwritten replacement comment.

Clerk advocates that the minutes are correct.

Councilman Chance Van Cleaf and Councilman Utter also advocate that was the message giving by Mr. Miller.

Clerk rejects, the statement replacement and advocates of Mr. Miller

**Vote Called to Pass.**

Councilman Chance Van Cleef. AYE

Councilman Jim Utter: AYE

Supervisor Luke Latini: NA

Vote 2 of 3- AYE, 1- NA

Vote not passed.

**Motion to Table the December Meeting minutes for research.**

Motion in the first by Councilman Jim Utter. Motion in the second by Supervisor Luke Latini.

All present members of the Board. **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**APPROVE THE BILLS: Previous months.**

Highway DA fund: vouchers 117-122 = \$1,780.54

General A fund vouchers 272-277 = \$1838.20

**PETITIONERS/ PUBLIC COMMENTS:**

Bruce Murray gives update on his understanding, that the grant he was researching, is for housing, he further comments that he was in contact with the County, and this is a match grant. Meaning the Town funds 50% of the monies owed. this is a housing grant and cannot be used by the town, unless housing was being established.

**TOWN CLERK REPORT: Connie Rosbaugh:**

No town Clerk revenues, to report for the dates throughout December 30<sup>th</sup>, 2024 until current 01/08/2025.

The Clerk gives simple report of services provided through the Town Clerks office.

Documents such as certified vital records including birth, death and marriage licenses.

Agriculture and markets licenses, burial permits, FOIL request, K9 licenses and, business operational licenses, along with accessibility access permits.

Additional documents completed are payment vouchers, payment archive and overall general documents of the town.

The Clerk continues to work out of the Highway Barn.

Tax Collector Rosbaugh reports that she received the 2025 tax roll on December 28<sup>th</sup>, all received tax bills were postdated on December 30<sup>th</sup>. The bills are in circulation and returning to the Tax Collector.

Current revenues will be turned over to accounts payable for the Supervisor of the Town to enter into the General A fund. Once the Town has received their portion of the collected taxes, it will then be the duty of Tax Collector Rosbaugh to pay the Seneca County Treasurer their portion of the taxes collected.

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Van Cleef. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**HIGHWAY REPORT: Superintendent Rick Jacot.**

Rick reports that he and his team have been out plowing and salting. He comments, the way it has been snowing, melting, and freezing, we have been in and out constantly. We replaced the chain in the Western Star for the sander. Additionally, 3 plow blades were added to the plow trucks.

Shop cleaning and maintenance was completed during down times.

Rick is prepared with 3 folders to give to the Supervisor and the Councilman.

Folder 1. Salt barn grant application, including 3 quotes.

Folder 2. Wheeled excavator grant, containing 3 quotes.

Folder 3. A five-year road plan for the Town of Lodi: illustrated by Chad Parsons.

The 3 folders provided were briefly reviewed and return to Highway Superintendent.

Supervisor comments, Good Job, so does Councilman Van Cleef, and Councilman Utter.

Highway Superintendent Rick Jacot re-appoints Connie Rosbaugh to the Deputy Highway Superintendent position to fulfill 2025.

Motion in the first by Councilman Chance Van Cleef . Motion in the second by Councilman Jim Utter.

All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED**

**COUNCILMAN PROJECT UPDATES:**

**PLANNING BOARD REPORTS:** none heard

**SUPERVISOR AND COUNTY BOARD REPORTS:**

Supervisor gives no report. No meeting held between December 30<sup>th</sup>,2024 and January 8<sup>th</sup>,2025.

**RESOLUTIONS:**

**Resolution 2025-1: Rules of Procedure.**

Motion in the first by Supervisor Luke Latini. Motion in the second by Councilman Chance Van Cleef.

All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-2: Legal Counsel, appointing Midey, Mirras, and Ricci**

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Councilman Jim Utter.

All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-3: Animal Control, appointing Ben Caulking**

**\*\*Clause that County paperwork is approved.**

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-4: appointing Nancy Swartwood as Bookkeeper.**

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-5: appointing Connie Rosbaugh, Registrar of Vital Statistics.**

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-6: Deputy Supervisor appointing Trevor Sibley.**

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef.

All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-7: Financial institution. Resolving Five Star and Community Bank of Ovid.**

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Councilman Jim Utter. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-8: Mileage rate of 70 cents per gallon, per IRS Standard.**

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-9 Publishing Institutes -Resolving Finger Lakes Times, and Seneca County Shopper.**

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Councilman Jim Utter. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Resolution 2025-10 Highway hourly pay. Resolving a 5% increase to 4 employees.**

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Councilman Jim Utter. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Date of adoption, of resolution 1-10, set as 01/08/2025.**

**Certified and filed with Clerk Connie Rosbaugh.**

## **OLD BUSINESS-**

- **Meeting Start Time.** Supervisor Luke Latini comments on the official meeting start time. In the December meeting there was discussion on the start time of the meeting. After thought and consideration, the meeting will remain at 7:00 p.m.  
**Motion to officially keep the meeting to the original 7:00 start time.** Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**
- **FEMA/Cats elbow culvert replacement.** Supervisor Luke Latini reports that the culvert replacement due date is over extended. That FEMA has not giving the Town an extension. FEMA Consultants hoped that they could minimize the coast to keep the culvert repair project alive. The culvert replacement is our one large project. FEMA obligated a replacement tube, larger in diameter of what was in place. (22 foot in diameter), not a box culvert. The engineers wanted, and required a concrete box culvert. What's been relegated by FEMA is a tube with gavian baskets. FEMA Consultants are attempting to appease the FEMA requirement, reducing the obligation cost. Hoping that we will be eligible to the funding. The engineers are not comfortable with the design of the project. Potentially pushing us back in line of funding, or completely out. The Town is still waiting support feedback.
- **CDBG grant extension.** Luke comments that he sent a power point out, in reference to the eligibility of the grant award. Speaking with the administrative Director in December, they stated that the grant was up, that too much time has passed. Supervisor states that he advocated on the behalf of the Town, and that through that conversation the director did reconsider, and reached out about a week later. The Directors of the community renewal office and Supervisor meant on December 13<sup>th</sup>. The building was discussed and finalized with a list of requirements to be eligible for the grant. Receiving the list of requirements on the 19<sup>th</sup>, of December.  
The largest requirement was. Is the pantry still willing to occupy the space? Once the Occupancy permit is obtained. The pantry did reply with a yes, that they do want to occupy the space, at the Town Hall.  
Second, was a usage summary of incomes and patrons to the facility, in the requirement of the HUD formula for low income. The Members of the pantry agree to do so in the next upcoming months.

## **NEW BUSINESS: -**

### **ANNOUNCEMENTS:**

Next regular board meeting date 02/12/2025. In person at the Lodi Fire Hall. 7:00 P.M.

**ADJOURNMENT- TIME:** 8:45 P.M. Motion in the first by: Councilman Chance Van Cleef. Motion in the second by Councilman Jim Utter. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION TO ADJOURN CARRIED.**

Respectfully submitted, Town Clerk Connie Rosbaugh.

