

## **SIXTH: RECORDING THE MONTHLY BOARD MEETING.**

**\*Meeting minutes shall be in brief in accordance with: (TOWN LAW, SUBSECTION 30(1)).**

**Unless otherwise stated by specific Councilperson, during session that; the topic of subject be directly added to the record.**

On the 11th of June 2025. Lodi, NY 14860.

Supervisor Luke Latini called the meeting to direct order at 7:01 P.M. leading all in attendance to stand for the Pledge of Allegiance of the United States of America, followed by a moment of silence for our service men, and woman.

### **OFFICIAL ROLL CALL: Town Meeting 7:03**

Roll call taken by Town Clerk Connie Rosbaugh and is as stated.

Those in attendance including, Supervisor Lucas Latini, Deputy Supervisor Trevor Sibley, Councilman Jim Utter and Town Clerk Connie Rosbaugh. To take the official recording of this said meeting.

Absent from the roll: Attorney: M. Mirras

**ADDITIONS AND DELETIONS TO THE ADGENDA:** None heard.

### **REVIEW AND APPROVE BILLS.**

Supervisor Luke Latini makes a motion to pull voucher 376 (A) in the value of \$5,652.00. Voucher intended for T.G. Miller (grating project new town hall). For reasons thought to be a duplicate bill. In addition, voucher 169 (DA) for reasons of sales tax was added. Motion in the second by Deputy Councilman Trevor Sibley. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Abstract (A)** Vouchers 365-375 & 377-380 (removing voucher 376) in the value of \$120,650.36

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Councilman Dan Jacobsen. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Abstract (DA)** Vouchers 159-164 & 170-171 (removing voucher 169). In value of \$10,260.03.

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef.

All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Abstract (DB)** Voucher 165-168. In the value of \$49,210.12.

Motion in the first by Councilman Chance Van Cleef. Motion in the second by Deputy Councilman Trevor Sibley. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

### **APPROVE MINUTES OF MONTH PREVIOUS.**

**Presented: (May)** two edits 1. Councilman Dan Jacobsen was absent. 2. Councilman Jacobsen did not second the vote to enter executive session. Councilman Jim Utter made the second to enter.

Motion in the first with amendments by Deputy Councilman Trevor Sibley. Motion in the second by Councilman Jim Utter. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**PRESENTATIONS:** none heard.

**Petitioners/ Public Comments:**

Mrs. Wolfhanger addressed the Board on a (vehicle) turnaround related to her property.

Mr. Murry addressed the Board on the publication of draft minutes.

**HIGHWAY REPORT: Rick Jacot**

The highway team has been busy grating and putting down dust oil. Black top was hauled as part of our shared service agreement the team assisted the County of Seneca Highway. Stone was placed on Seneca Road. Potholes in the Road are being identified and filled in a worst-case scenario first and continuing forward. The team has meant Soil and Water to help devise and advise a plan to help the passing and clearing of the culverts down at the lake. The pipes on the North end of the point have been cleared recently. We will further communicate with Soil and water to devise a plan of action. Roadside mowing is in action.

Motion in the first by Councilman Jim Utter. Motion in the second by Deputy Councilman Trever Sibley.

All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**TOWN CLERK REPORT: Connie Rosbaugh:**

Remitting to accounts payable/ Supervisor Latini, for the purpose to be added to the general fund.

Paid to Supervisor for general funds. \$41.50

Paid to AG & Market \$3.00

Paid to NYS Health Department for Marriage Licenses \$22.50

**The Tax Collection Clerk**, as tax collector for district 4953. Check number 209 in the value of \$1,132,825.00 dollars has been remitted to accounts payable Nancy Swartwood, with the purpose to be entered into the General Funds /operational monies of the Town of Lodi.

Documents such as certified vital records including birth, death, and marriage licenses.

Agriculture and markets licenses, burial permits, FOIL requests, K9 licenses, and business operational licenses, along with accessibility permits.

Additional documents completed are payment vouchers, payment archive and overall general documents of the town.

Motion in the first by Councilman Jim Utter. Motion in the second by Councilman Chance Van Cleef. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**CEMETERY REPORT:** The cemetery is up and running. Services provided are perpetual care, land and grounds keep. Accounts and sales of plot deeds. Burials and memorial services. Record keep of lot owners and veterans' affairs. Superintendent Rosbaugh addresses the Board with increasing prices so that the Town of Lodi is not victim to indigent burials. A conversation of current values is in place and future adjustments will be up for discussed after correlation with the State of NY Cemetery affairs and other Superintendents of the Field. We will first seek Board approval and then we will seek state approval. Adjustments will be made according to State Law. Update of actions planned for August 2025.

**COUNCILMAN PROJECT UPDATES:**

**Councilman Utter** reports that in the next week or so, he will present the exact figure of cost.

The objective is to exit our workman's computation and enter a better program that fits the needs of our employees and a better rate for out taxpayers.

Councilman Jim Utter makes a Motion to adopt the workman's comp withdraw, establishing a commitment letter for July of 2025. Contingent upon the estimate received within the next week or shortly after. Motion in the second by Deputy Councilman Trevor Sibley. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**Councilman Chance Van Cleef/Municipal Clerk Rosbaugh.** Records archive Town Project Grant application. An inventory, images and count has been performed at the Old Masonic temple formally the Lodi Town Hall. The objective of this Grant Application is to receive assistance in the electronic scanning and filing of all the records held, and retention of those hard records. We are ready to move forward and seek Board approval to move forward.

Motion in the by Councilman Chance Van Cleef to move forward in the application of Records Archive to benefit the Town of Lodi. Motion in the second by Deputy Supervisor Trevor Sibley. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**PLANNING BOARD REPORTS:** none heard.

**SUPERVISOR AND COUNTY BOARD REPORTS:**

**OLD BUSINESS: - Tracy Roads in regards of the purchase of a 10-wheeler Dump Truck to benefit the residents of the Town.**

Rick Jacot Highway Superintendent gives update that the 10-wheeler dump truck is ready, and that he is now in possession of the contract between Tracy Roads and the Town of Lodi on the financials of this purchase. The dump truck is 2025 and had a price increase, due to the timing and year of the vehicle. It is requested that a PDF be made of all existing contracts and the recently received contracts so that the Supervisor, Attorney, and Board may review them.

Motion in the first by Supervisor Luke Latini to move forward on the auction or personal sale of the two trucks that will be sold, contingent of when the new Western Star 10-wheelr is received. Motion in the Second by Councilman Chance Van Cleef, allowing Superintendent to be in contact with international on the sale of these two trucks. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

**CDB Grant-** we as a Township have received an extension on the grant application. The State of NY Grant Administration is currently seeking and awaiting an agreement between the pantry and the Town whereby the pantry agrees to provide pantry patrons income verification and patron count to be provided by the pantry. In addition to an agreement with the pantry that they are willing to utilize the building and abide by the rules and regulation of the use of Town owned property. The town and State are currently awaiting the cooperation of the Pantry to move forward accordingly. Because this is a standard HUD grant application it is required by the State that the Pantry provide an income base of the patrons who use the pantry. 51% of the claimed patrons must meet the low-to-moderate income standards to receive this grant, and the sliding scale therefore of. The deadline is July 2025. The Township and State have been waiting in part since January of 2025 for the pantry to proceed.

**Resolutions – (2025-22) The Town Board Adopts Capital Project Policies.** Motion in the first by Deputy Supervisor Trevor Sibley. Motion in the second by Councilman Jim Utter. all members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED. Policies Adopted 6/11/2025.**

Councilman Sibley Aye

Councilman Jacobsen Aye

Supervisor Latini Aye

Councilman Utter Aye

Councilman Van Cleef Aye

Vote; 5/5.

**APPENDEX- B. Response of Town Officials on The State of New York Comptrollers Audit. (DRAFT)**

Motion in the first by Councilman Dan Jacobsen. Motion in the second by Deputy Supervisor Trevor Sibley. All members of the Board **IN FAVOR AND VOTING AYE: MOTION CARRIED.**

Councilman Sibley Aye

Councilman Jacobsen Aye

Supervisor Latini Aye

Councilman Utter Aye

Councilman Van Cleef Aye

Vote; 5/5

**ANNOUNCEMENTS:**

Next regular board meeting date 07/09/2025. In person at the Lodi Fire Hall. 7:00 P.M.

**Executive session.** Deputy Councilman Trevor Sibley makes a motion to enter executive session for the purpose of discussing pending litigation with no action to be taken. motion in the second by Councilman Jim Utter. All members of the Board **IN FAVOR AND VOTION AYE: MOTION CARRIED. SESSION START AT 7:45.**

**ADJOURNMENT- TIME:** 9:20 P.M. Motion in the first by: Deputy Trevor Sibley. Motion in the second by Councilman Chance Van Cleef. All present members of the Board **IN FAVOR AND VOTING AYE: MOTION TO ADJOURN CARRIED.**

Respectfully submitted, Municipal Connie Rosbaugh.